

Honorary Justices Volunteering Together



**Royal Victorian Association
of Honorary Justices**

*The peak membership body for Victoria's
Justice of the Peace and Bail Justice volunteers*



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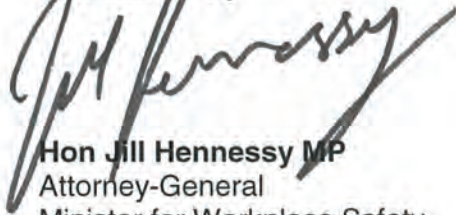
Hon Jill Hennessy MP

Attorney-General
Minister for Workplace Safety

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Volunteer justices of the peace and bail justices offer valuable services to the Victorian community. On behalf of the Government, I extend our deep appreciation for the active role that the RVAHJ plays in the delivery of high quality honorary justices services.

Yours sincerely



Hon Jill Hennessy MP
Attorney-General
Minister for Workplace Safety

Your details will be dealt with in accordance with the *Public Records Act 1973* and the *Privacy and Data Protection Act 2014*. Should you have any queries or wish to gain access to your personal information held by this department please contact our Privacy Officer at the above address.



Welcome

Dear fellow Justice,

Thank you for thinking about joining our Association. As a long standing JP, I commend it to you.

People join RVAHJ for many reasons. Some join to meet other JPs and BJs and to learn from their experience; others like the connection and communications that help keep them up to date on all the latest issues and concerns. Some people tell me that they joined to make new friends who share common interests and for the feeling of belonging that comes from working and sharing together. The Association's advocacy with our key stakeholders on the issues that are important to all Justices ensure that we continue to improve the services we supply to the community as independent, Trusted and Respected Honorary Justices. And the range of services provided for recognition as a Justice such as membership badges and other merchandise offered by the Association is always very popular.

Whatever your reason for joining, you will be made most welcome - we are honoured that you want to be a part of our team.

Our Association is all about the people - our members. Our Board, Committees and Branch Officers are all JP and BJ volunteers, just like you, who have chosen to serve their community not only as an Honorary Justice, but also to help support and promote Honorary Justices in their local area and around the State.

You don't need to have 20 years experience to be an active member of your local Branch or to help out as part of our head office team. To paraphrase John F. Kennedy:

***Think not what the Association can do for you.
Think what you can do for the Association.***

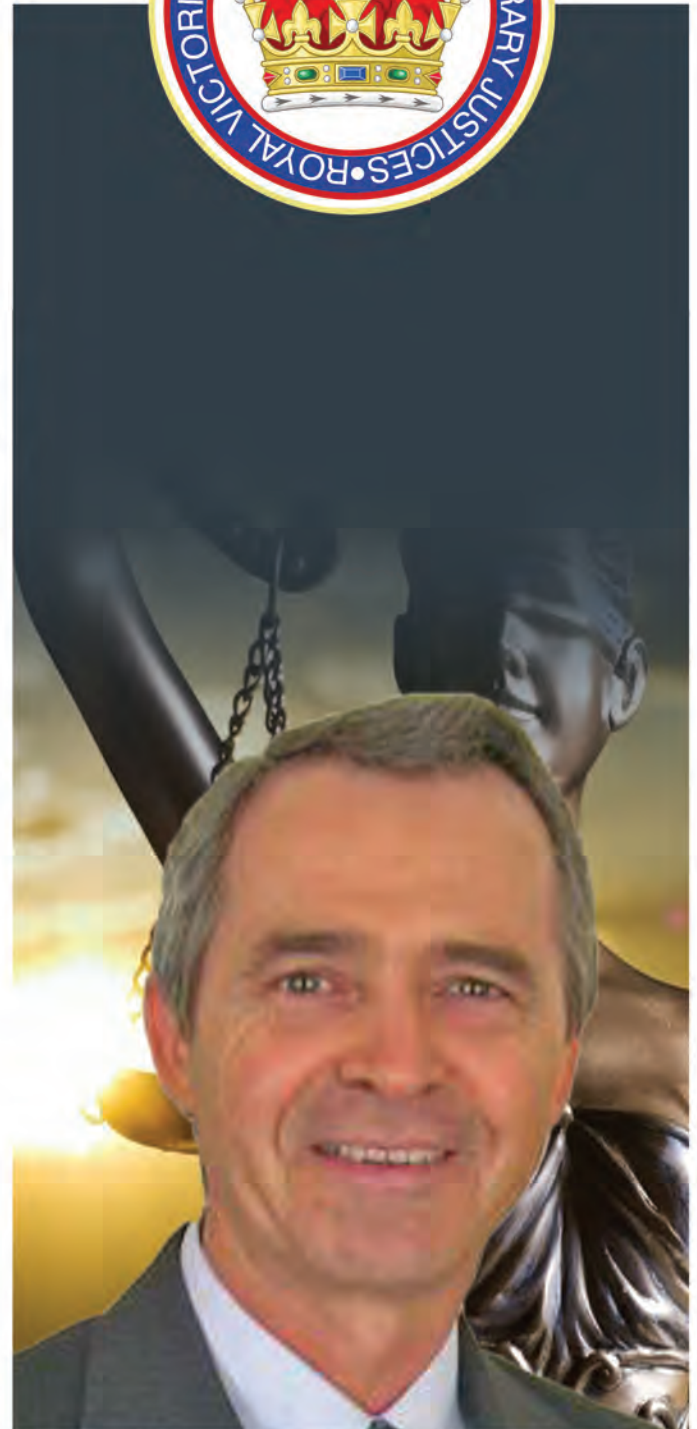
I strongly urge you to consider being an active participant in our Association. Join your local Branch. Take part in training sessions. Be an active online contributor to our Facebook pages. Join the Board. We need new people with new skills and new ideas. It's the only way we can stay relevant and useful for all our members.

I look forward to meeting you at an RVAHJ meeting or event soon. If you would like to chat about how you can help the Association, please feel free to give me a call.

Yours sincerely

Paul Mracek

Paul Mracek JP FRVAHJ
President



Paul Mracek JP
MIEAust, CPEng, NER, APEC Engineer
IntPE(Aus), FAIM, GAICD, FRVAHJ

History of Honorary Justices

As a Justice of the Peace in Victoria, you are joining the ranks of honourable people with a history dating back to Richard the Lionheart in 1195, in England. Australia's first Governor, Admiral Arthur Phillip, was also our country's first Justice of the Peace.

A Victorian History of Honorary Justices

In 1195, Richard I ("the Lionheart") of England and his Minister Hubert Walter commissioned certain knights to preserve the peace in unruly areas. They were responsible to the King in ensuring that the law was upheld and preserving the "King's peace". Therefore, they were known as "Keepers of the Peace", or in latin as "Custodes Pacis".

An act of 1327 established that "good and lawful men" to be appointed in every county in the land to "guard the peace"; such individuals were first referred to as conservators of the peace, or wardens of the peace.

The title "Justice of the Peace" derives from 1361, in the reign of Edward III.

Australia's first Justice of the Peace was Governor Arthur Phillip. The Royal Letters of Patent under the Second Commission of Governor Phillip dated 2 April 1787 appointed the Governor, Lieutenant Governor and the Judge Advocate of the colony as the first Justices of the Peace.

In 1836, local residents appointed James Simpson JP a Police Magistrate from Van Diemen's Land. The first officially appointed JP in Victoria was Captain William Lonsdale who was a paid Police Magistrate.

The first woman to become a JP in Victoria was Mary Catherine Rogers who, in 1920, became the first woman councillor in Australia when she was elected in the City of Richmond.

Royal patronage was conferred on the Association by Her Majesty Queen Elizabeth II on 24 May 1961.

Until 1984, Justices of the Peace formed a second division of the Magistrates Court to hear summary jurisdiction level matters with two to five Justices comprising the bench.



Richard the Lionheart
started it all

AD1195



Governor Arthur Phillip
Australia's first JP

1787



Captain William Lonsdale
Victoria's first JP

1836



1910
RVAHJ Founded



Mary Catherine Rogers
Victoria's first female JP

1920



Royal
Patronage

1961

YOU

About RVAHJ

Founded in 1910, Royal Victorian Association of Honorary Justices is located in our own premises in the Melbourne bayside suburb of Elwood, Victoria. Royal Victorian Association of Honorary Justices provides Membership, Training and Support services for Honorary Justices along with great customer services to the general public – a combination that can't be beat!

Through our commitment, experience, and expertise the Royal Victorian Association of Honorary Justices has established a relationship with our stakeholders that makes the RVAHJ the voice of Honorary Justice within the Courts System, Government and the Community.

People working together for mutual benefit

Our Association is all about people working together for mutual benefit. We rely on each other for advice and guidance and we rely on the Association to help keep us all together and heading in the same direction. At its core, the Honorary Justice Association is all about teamwork.

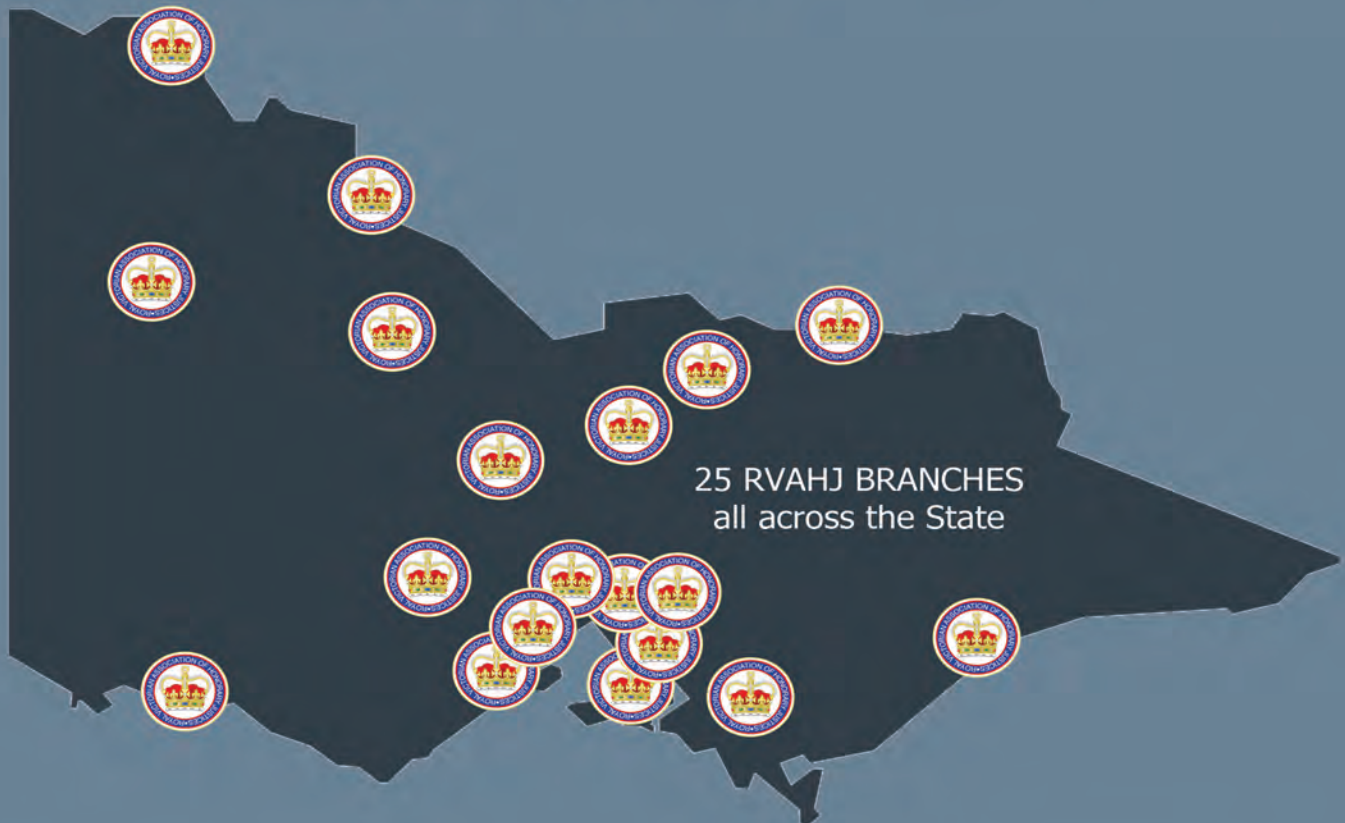
A Partner for every Honorary Justice

The RVAHJ is like your personal business partner for all things related to the Honorary Justice world. We are there to help you when you start and we offer candid advice and guidance along your journey. We acknowledge and reward excellence. If things go awry, we are there to help you through the challenges. We represent your needs and suggestions to our stakeholders. We advocate on behalf of all Honorary Justices for improved conditions where appropriate.



Branch Network

From Dandenong to Diamond Valley, from Wellington to the Wimmera, RVAHJ has 25 branches across the State where members meet for learning and fellowship



Our Branch Network is the cornerstone of the Association. Local JP and BJ volunteers give extra time to help support their fellows. We encourage all members, wherever possible, to actively participate in Branch meetings and social activities.

A key feature of our Branches is the opportunity for members to discuss and debate relevant topics and contentious issues as arise from time to time. Ours is an ever-changing environment and the opportunity to learn from other members is highly valued.

Each Branch is different but all have regular sessions which feature interesting guest speakers, visits to local stakeholders such as the local Court or Police and knowledge sharing opportunities. Some have regular dinner events and Christmas parties.

THINK
TEAMWORK

"I love the opportunity to regularly meet up with my fellow Honorary Justices"

"I learn something each time we meet and I can often help others in our group"



Training

Highly experienced Honorary Justices regularly run advanced training sessions to support and supplement your initial induction training. These sessions are a powerful way to hone your Honorary Justice skills and ensure you are delivering the highest possible quality community service.

RVAHJ Accredited Trainers

The Association has a specially accredited team of trainers able to deliver advanced courses which cover a wide range of topics.

Our training has been designed to supplement and support the Department of Justice Honorary Justice Support Services (HJSS) courses.

Our trainers are all experienced JPs or BJs who help facilitate learning from amongst the group.



Available Courses include:

- Introduction to Honorary Justices
- Introduction to RVAHJ
- Oaths & Affirmations
- Affidavits
- Statutory Declarations
- Certifying True Copies
- Powers of Attorney
- Medical Treatment Decision Makers
- Voluntary Assisted Dying: the role of Witnesses
- Taking the stress out of relationships
- Assessing Capacity
- Notaries v JPs
- Witnessing AHPRA Documents
- Qld Land Titles Forms

We also have a number of short, online videos:

- Victoria Solar Rebate Identity Form
- Witnessing AHPRA Documents
- Preventing Sexual Harassment
- Preventing Discrimination
- Branch Web Page Setup and Editing

Communication

RVAHJ leverages a wide range of communication tools to help our members stay in touch and stay current on all the latest rules, regulations and legislation.



Custodes

Custodes is the official magazine of the Association. It is a high quality publication produced 3 times each year. Each issue features an interesting and relevant cover story, Branch News and Document Signing Station statistics.

WWW.RVAHJ.ORG.AU

Our web site is the "go to" place for all things Honorary Justice. For the general public, it is a resource for finding JPs and learning about how we work. For members, through a secure login, it is full of useful information, tips and documents.



Facebook

We actively support two Facebook pages. One is for the general public access - facebook.com/honorary justices. We use this to promote JP and BJ issues to the community.

We also manage a super dooper, special secret members only Facebook page which is open for discussion and Q/A. Here members share their thoughts and questions and help each other.

RVAHJ eNews

We have a regular email newsletter for members and associates which contains news, information advice and recommendations.



Branch Conference Calls

The RVAHJ President and various members of the executive as needed hold a regular conference call with Branch Chairs every second month. These are two way information sharing and feedback sessions to help ensure our organisation remains relevant and reflects the needs and wishes of our members.

Recognition & Awards

It's nice to be noticed. Volunteers give back to community for many reasons, and whatever your reason, the RVAHJ recognises your commitment and excellence with our Honours and Awards program.

RVAHJ Honours

The Association bestows the following Honours:

- Life Membership
- Fellowship (FRVAHJ)

Life Member

The award of Life Membership is the most prestigious award that the Association bestows on a member. It recognises Significant meritorious service to the Honorary Justice community over a long period. Life Members have an important role to play as esteemed “elder statespersons” of the Association.

Fellowship - FRVAHJ

The RVAHJ Fellowship is awarded to members who have displayed outstanding commitment to their Honorary Justice role and the Association over a solid period of time. RVAHJ Fellows are the “cornerstones” of the Association. They hold an honourable position of respect amongst their peers and are awarded the postnominal FRVAHJ.

RVAHJ Awards

The Association recognises members for their commitment to the Honorary Justice role and to the RVAHJ through the Meritorious Service and Service Awards.

Meritorious Service Award

The Meritorious Service Award recognises outstanding contribution to the Association in a significant way that is above normal service expectations and is widely recognised by their peers.

Service Awards

Service awards recognise the length of service of an Honorary Justice. They are measured from the date of appointment to the role by the Governor in Council:

- 10 Years
- 15 Years
- 20 Years
- 25 Years
- 30 Years
- 35 Years
- 40 Years
- 45 Years
- 50 Years



Pictured: Ronald Milne JP (centre) being presented with a 50 Year Service Award by the Shadow Attorney General The Hon Edward O'Donohue MLC (left) and the RVAHJ President Paul Mracek JP FRVAHJ (right) at the Annual Dinner

Special Presentation Events

RVAHJ Honours and Awards are presented at the Annual Dinner each year, or other prestigious events.

Social Events

RVAHJ is not a social club. But our members love to get together to share common interests and celebrate success. Our major event each year is the Annual Dinner and most Branches support their teams with end of year and other events during the year.

RVAHJ Annual Dinner & Awards

Towards the end of August each year, the Association holds our Annual Dinner. A formal affair, the dinner is a great opportunity to get dressed up and share a fine meal with your colleagues. The dinner features key speakers generally from politics or the legal fraternity.

At the dinner, we recognise the outstanding achievements of members with an awards presentation ceremony.

The dinner is great place to catch up with old friends, make new friends and network with your peers.



Branch Events

Most RVAHJ Branches hold social events once or twice each year. Most commonly, Branches celebrate the end of the year with an informal gathering or meal out.



Advocacy

A key function of the RVAHJ is to advocate on behalf of members. This ranges from representing and promoting Justice of the Peace and Bail Justice interests to our stakeholders in Government, the Police and Courts to supporting individual members who may need our help. We also promote the Honorary Justice cause to the general public through online communications and public relations.

We advocate strongly for our members to help create a better future for our team and for the community. We regularly comment on topical policy ideas, produce submissions on behalf of our members and conduct surveys of our membership and regular Branch sessions to find out what you think about the issues that affect you. This way, we make sure we always reflect the considered views of our members:

- to Government
- to the Judiciary
- to the Legal fraternity
- to the Police
- to the General Public



We are strictly non-party political and we only work for the benefit of members, but as our members are often directly affected by political decisions we do our best make sure your concerns are listened to by decision makers, including leaders, senior bureaucrats and politicians.

RVAHJ Merchandise

Here are some of our terrific RVAHJ products. Raise your Honorary Justice profile with these "crown" branded items.

Ladies Bondi Short Sleeved Shirt* (Charcoal)

65% Polyester, 35% Cotton Poplin

Twin chest pockets

Waist and bust darts for shape

Curved hem - can be worn in or out



Mens Bondi Short Sleeved Shirt* (Charcoal)

65% Polyester, 35% Cotton Poplin

Twin chest pockets

Twin back shoulder pleats

Curved hem - can be worn in or out

* We have shirts and blouses in other styles and colours too!



Baseball Cap - Grey

Polyester



Deluxe Canvas Tote Bag

35.6 x 35.6 x 7.6 cm

100% Natural 260 g/m² cotton



Window Sticker

Looks great on Windscreens



Name Badge

Wear with pride.

RVAHJ DeLuxe Business Cards



Personalised Business Card Front

Quantity: 250
 Size: 91 x 55mm
 Deluxe Matte Finish
 Optional Reverse Side
 with note space



Standard Business Card Back



RVAHJ Cafe Latte Mug

Height: 95mm
 Top Diameter: 88mm
 Bottom Diameter: 60mm
 Material: Ceramic
 Outside Colour: Dark Grey



RVAHJ Drink Coasters

Diameter: 90mm
 Single or Set of 4

Single Drink Coaster Set of 4 Drink Coasters



Leather ID Badge Holder

Highly treasured
 by our members

We are constantly adding and updating our product catalogue. Some of the other items available include:

- Ties and Tiebars
- ID Badge with lanyard
- Lapel Badge
- Self Inking Stamps
- Oath cards
- Ladies Scarf
- Straw Hat

If we don't have what you want, we will try to get it for you.

Membership Form

You can apply for RVAHJ Membership online at www.rvahj.org.au/apply or complete this form and send to RVAHJ, PO Box 317, Elwood 3184 or email to admin@rvahj.org.au **Questions/Enquiries: 03 9525 7099**

RVAHJ Membership Application	Personal Details	Contact Details & Availability
<p>If you prefer, you can apply online at www.rvahj.org.au</p> <p>I hereby apply to be admitted as an Ordinary Member of the Association and forward herewith \$84.00 (\$62.00 plus \$22.00 joining fee) for membership until the end of 2019.</p> <p>I agree to abide by the rules of the Association and to advise, in writing, any change to information submitted, or any matter that may affect my membership of the Association.</p> <p>Payment by Cheque, Money Order, *Direct Deposit or Credit Card (MasterCard or Visa only) accepted. *Direct Deposit: BSB 633-000 Account no. 160973715</p> <p>Signature: Date:/...../.....</p> <p>Credit Card Authorisation</p> <p><input type="checkbox"/> Visa <input type="checkbox"/> Mastercard (We regret we do not accept Amex or Diners Club cards, or payments by phone.)</p> <p>Credit Card No. _____</p> <p>Card Expires M / M / Y Y</p> <p>Cardholder's Name Cardholder's Signature</p> <p>Office Use Only</p> <p><input type="checkbox"/> DB _____ <input type="checkbox"/> BD _____ <input type="checkbox"/> QB _____ <input type="checkbox"/> JPEd _____ <input type="checkbox"/> WM _____</p>	<p>Surname</p> <p>First name</p> <p>Middle name/s</p> <p>Known as (if different from First name)</p> <p>Title (eg. Mr, Mrs, Dr)</p> <p>Honours/Awards (eg. OAM, OBE etc.)</p> <p>Gender (Tick one) <input type="checkbox"/> Male <input type="checkbox"/> Female</p> <p>Date of Birth/...../.....</p> <p>Occupation</p> <p>Languages spoken (other than English)</p> <p>Bail Justice for Victoria (Tick one) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes, Bail Justice Reg. No. _____</p> <p>Justice of the Peace for Victoria (Tick one) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes, Justice of the Peace Reg. No. _____</p> <p>Justice of the Peace for another state (Tick one) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes, which? _____</p> <p>Home Shire/Municipality _____</p>	<p>Postal Address</p> <p>Suburb/Town</p> <p>Business hours suburb/town</p> <p>Postcode</p> <p>Bus hours ph</p> <p>I am available to sign documents during bus. hours Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>After hours suburb/town</p> <p>Postcode</p> <p>After hours ph</p> <p>I am available to sign documents after hours. Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Mobile Phone</p> <p>Email address</p> <p>Our member magazine is available in two formats. Please indicate your preference below.</p> <p><input type="checkbox"/> Electronic <input type="checkbox"/> Hard copy</p>

Royal Victorian Association of Honorary Justices

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Her Excellency the Honourable Linda Dessau AC, Governor of Victoria

PATRON

The Right Hon. The Lord Mayor of Melbourne Sally Capp

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Independent, Trusted, Respected