

Custodes

The Official Journal of the Association Issue 3 2019

findajp.com.au



Royal Victorian Association
of Honorary Justices

*The peak membership body for Victoria's
Justice of the Peace and Bail Justice community*



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honoraryjustices](https://www.facebook.com/honoraryjustices)



www.rvhj.org.au

From the President's Desk

Dear fellow Justices,

So much has happened over the past couple of months at the Association that it is hard to know where to start.

Firstly, I would like to welcome Amanda Everton, the new HJO Manager. Amanda has a wealth of experience in volunteering and we look forward to working with her as she rebuilds the HJO and drives a new era in co-operative support, with the Association, for JPs and BJs across the State.

Last month, VP Rod Lavin and I were provided the opportunity to meet with our Chief Patron, the Governor. Her Excellency the Honourable Linda Dessau AC was most welcoming and supportive of the past and ongoing work of members and the Association. It was a great meeting and we look forward to keeping Her Excellency updated on our progress over the next year.

Our training plans and programs continue to expand. A number of sessions were held across the state over recent months and many more are in the pipeline. We have established a new Training Team - Certified RVAHJ Trainers - to help us bring updates and stronger support to all members on a more regular basis. The new team completed their training in Melbourne on 2nd of Nov. and will soon be coming to a Branch near you.

Our online presence is continuing to grow, mainly through the new and updated web site (www.rvahj.org.au) and our Facebook pages (<https://www.facebook.com/honoraryjustices/>) which are getting great support and reviews from members. If you have not checked these out, and you want to become connected with the Association online, I strongly urge you to do so by visiting the websites and joining the growing group. We have also added a new service called "Find A JP" - a web address www.findajp.com.au which we hope will expand to become the single point for the community to find information and contact details about our services.

Your RVAHJ Board is strong and committed to helping grow the number of Honorary Justices right across Victoria. We have established a 12-point priority plan aimed at improvements for all Honorary Justices, which we will be sharing with Branch Chairmen for their input, advice and support. We are actively seeking the assistance of Branches in all aspects of our program and welcome the feedback and input from Branches and members at every opportunity.

In closing, I need to ask for your help. We have a lot that we're trying to do - and we need more hands to do it all. If you feel that you have the time and capacity to assist and add further value to the Association and our members, especially in the key areas of fundraising, training, online marketing and communications we'd love to hear from you.

Thanks.

Paul Mracek JP

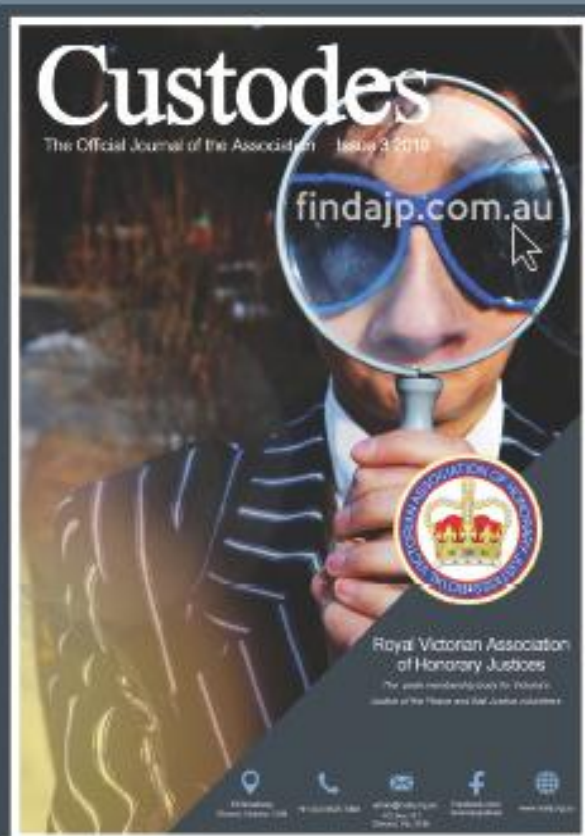


Paul Mracek JP
MIEAust, CPEng, NER, APEC Engineer
IntPE(Aus), FAIM, GAICD, FRVAHJ

Welcome to Custodes Issue 3 2019

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COVER

This issue's cover features our new www.findajp.com.au web site. A new web address to help the community across Victoria more easily find their closest available JP.

*Best wishes to all our members and friends
for a safe and happy holiday time*

CUSTODES **03**

Feature Article

Victoria became the first Australian state to pass legislation allowing Voluntary Assisted Dying on 29 Nov 2017. The law gives anyone suffering a terminal illness, with less than six months to live, the right to end their life. The law came into effect on 19 June 2019. As the leading independent witnesses in the State, JPs and BJs may from time to time be requested to witness the execution of the forms required by the new legislation. The process does not mandate that the witness be a JP, but as you know, the public often rely on us for these sorts of things.



VOLUNTARY ASSISTED DYING

how it can impact JPs and BJs

This is a true story. The names and locations have not been included in order to respect the privacy of all those involved.

A member JP recently witnessed the signing of a declaration by a very ill person formalising their decision to request access to Voluntary Assisted Dying (VAD). For some, this issue raises questions of morality, of religion and of personal rights. It can be confronting, challenging, emotional and, at the same time incredibly rewarding to play a tiny part in the much bigger process that is VAD.

Victoria became the first Australian state to pass legislation allowing Voluntary Assisted Dying on 29 November 2017. The law gives anyone suffering a terminal illness, with less than six months to live, the right to end their life. The law had an 18-month implementation period, and came into effect on 19 June 2019.

As the leading independent witnesses in the State, Justices may from time to time be requested to witness the execution of the forms required by the legislation. The process does not mandate that the witness be a JP/BJ, but as you know, the public often rely on us for these sorts of things.

The very thought of Voluntary Assisted Dying can be an anathema to some people in the community, including JP/BJs. If you are not comfortable with being involved, feel free to say so and graciously request that an alternative witness be found. This same opportunity is afforded all health care workers involved in the new process as well.

Voluntary Assisted Dying (cont.)

If you do choose to be a witness, then the role is fairly simple. In practical terms, there are three stages involved before the completion of the entire procedure. Being a witness to the written declaration is step two of the process and is where a JP may come in.

It can be daunting when you read the Information for witnesses to the written declaration (Form 3) produced by the Health and Human Services Department, where the instruction is for the witness to:

Ask the person how they reached their decision to request access to voluntary assisted dying. You do not need to agree with their reasons or think that their decision is wise. You must also be satisfied that they are not being pressured by someone else to request access to voluntary assisted dying.

This gave our JP pause for thought as she felt it very intrusive to be asking such questions in what is, at best, a delicate situation. Sure, she needed to know that they have the capacity to make the decision, that they haven't been coerced and are taking the action voluntarily, but once they had read the written declaration aloud, there was no doubt. Mind you, a different source (Guidance for health practitioners at p.52), stipulates that 'In the presence of the witnesses, the coordinating medical practitioner should take the patient through a conversation about their decision, their understanding of the implications of their request to access voluntary assisted dying, and the potential risks and likely outcome of taking the voluntary assisted dying medication — noting that it will lead to their death'.

That second scenario looks to be a more realistic approach..

For the person wanting to make the declaration, the lead-up to this moment had been very comprehensive. The person's co-ordinating medical practitioner and consulting medical practitioner had already assessed the person as eligible for voluntary assisted dying. You will all no doubt know that a person who makes this application must be over 18, a resident of Victoria for 12 months and their prognosis must be that the illness will be terminal within weeks or months, not exceeding six months, and is causing suffering to the person that cannot be relieved in a manner that the person considers tolerable. In the case of a neurodegenerative disease, life expectancy should not exceed 12 months.

This is how it happened in the situation I attended: The parties gathered in a room — the doctor, the patient, a member of the patient's family, another health worker and the witnesses. They were all introduced to each other and if the patient thanked them once for agreeing to help her, they were thanked 15 times. The doctor then led the patient through the questions about how the decision was reached, whether or not the consequences of it had been considered and if the process was being undertaken of her own free will.

It was blatantly obvious that the patient welcomed the opportunity to participate in the VAD process. The Act specifies the wording of the written declaration (S.34 Form 3) she signed and left no doubt as to her wishes.

No interpreter was required (there is provision for one) and the patient was able to express herself adequately without the need for intervention by someone else, although there is provision for someone to sign on their behalf, in which case the patient must show their agreement by a gesture.

For our JP, it was not the confronting or traumatic situation she feared it could have been. As a JP, the role is, in its simplest interpretation, merely witnessing a signature. The relief expressed by the patient for our willingness to assist at completing that stage of the process was touching.

There is no doubt our JP will assist again if asked.

A special "THANKYOU" to the JP Member who shared this true story in order to help us all be aware and prepared for the possible challenges which we may be asked to face under this new legislation.

The Annual Dinner 2019



The RVAHJ Annual Dinner, held towards the end of August each year, is the Association's premier award and recognition event. This year's event was held at the Treacy Centre, nestled amongst the delightful gardens of Melbourne's Royal Park in Parkville

The photo above shows just some of the attendees as they enjoyed a lovely three course meal.

The highlight of the evening was a presentation by the Shadow Attorney General, The Hon Edward O'Donohue MLC, who is a strong supporter of Honorary Justices and the Association right across Victoria.

Pictured left is Mr Ronald Arthur Milne JP receiving his Certificate of Service award for an amazing 50 years of service. The award was presented by Mr O'Donohue together with our President, Paul Mracek JP FRVAHJ.

Current thinking is that next year's event will again be held at the Treacy Centre. We encourage all members to attend. It's a night full of interest, good food, great stories and fellowship. And a great opportunity to catch up with and recognise the outstanding efforts made by so many of our members.

More photos from this terrific night are available online at <https://flic.kr/s/aHsmHDaeyU>. To see all our Flickr photos, go to www.flickr.com/photos/rvahj/albums



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Please call (03) 9708 8938 to speak with a fellow JP in the first instance to make an introduction.

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Resources

How often have you gone looking for something to help with your JP or BJ work, only to spend hours searching and not finding anything?

Introducing:

www.rvahj.org.au/resources

A new, special place on our web site with easy access to a range of tools especially for those times when you need to find the latest info:

- Oaths and Affirmations:
 - Presentation
 - One pager info sheet
- PoA and Advanced Care Directives
 - Presentation
 - One pager info sheet
- DSS and Branch Tools
 - Posters
 - Videos

Plus lots more as we add them



"Police aren't opposed to bail. The accused does not pose a flight risk..."

A special "thankyou" to all our Bail Justices. Your dedication and commitment to the role is testament to the value brought by Honorary Justices. You have, and can count on, the continued support of the Association. Any BJs who may be concerned or troubled about issues from the Bourke Street Coronial Enquiry, please reach out - we are here to help.

BRANCH NEWS

Here is just some of the latest news and announcements from our network of 24 RVAHJ Branches across the State. Do you have a story from your local branch that you would like to share? Send in your ideas to Cathy at admin@rvahj.org.au.

Swan Hill and Region Branch

Immediate Past President Geoff Legge recently visited the newly formed Swan Hill and Region Branch to conduct a series of training sessions for the team. The training was well received and Geoff and his wife thank the whole team for their service, commitment and hospitality.

Pictured right are (L to R) Branch Vice Chair Greg Keyes, IPP Geoff Legge, Branch Chair John Van Heumen and Branch Secretary Brendan McKenzie.

The Swan Hill team have issued an open invitation to all JPs and BJs to drop in and visit.



Mornington Peninsula Branch Take Office

Mornington Peninsula JPs, Eric Sangwell and Peter Fulton were elected treasurer and secretary of the Mornington Peninsula Branch at a meeting held at Rosebud Police station. Eric and Peter are pictured left, together with Bob Bolch who had been elected as Branch Chairman at an earlier meeting.

During General Business RVAHJ Director Ben Loois answered questions relating to problems that arise with "Enduring Powers of Attorney" and "Medical Treatment Decision Maker" appointments. The team also discussed the lack of space on the Affidavit/Stat Dec form for the deponent to set out a lengthy statement. It was suggested that Affidavits/Stat Decs be continued on a separate page and authorised as page two of the document.

Pictured left (L to R) Eric Sangwell, Peter Fulton, Bob Bolch

New DSS at Cowes

Bass Coast residents now boast a brand new Document Signing Centre at Cowes.

For some time there have been requests for service by Justices of Peace at Cowes to mirror facilities available to residents and visitors at Wonthaggi Police Station.

At Wonthaggi, JPs are about to celebrate the servicing of nearly 30,000 certifications and Phillip Island residents can look forward to a similar great level of service.

The new Cowes DSS is located at the Cowes Information Centre, 91-97 Thompson Ave, Cowes
Open Tues & Fri from 9am to 1pm



Caroline Talbot JP at the new Cowes DSS

TRAINING UPDATE

Our Training Team has been building a suite of courses - both in person and online - with the aim of providing all members with the best possible and timely support to help us all do the job we have committed to do. These courses will be made available through your local Branch and also at key locations across the State, throughout the year.

Here is a listing of the currently available Training sessions from RVAHJ:

- Introduction to Honorary Justices
- Introduction to RVAHJ
- Oaths & Affirmations
- Affidavits
- Statutory Declarations
- Certifying True Copies
- Powers of Attorney
- Medical Treatment Decision Makers & ACD
- Voluntary Assisted Dying: the role of Witnesses
- Branch Web Page Setup and Editing
- Victoria Solar Rebate Identity Form (short video)
- Certifying True Copies for AHPRA (short video)
- Taking the stress out of relationships

It's a good time to start thinking about how training fits in to your local Branch calendar for 2020. If you would like to request a training session for your Branch, please email our team at social@rvahj.org.au



City & Northern Branch: Community Service Awards

Branch Chairman Damian Noseda presented plaques of appreciation to these members for the work they have done for the community and for City & Northern Branch.



Pictured L-R: Veronica Goodwin JP, Ifran Hassan JP (representing Kubilay Genc JP), Damian Noseda JP (Chairman), Dr Joe Giramondo JP and Norman Wittingslow JP – Absent Rodney Mason JP

RVAHJ OFFICE HOLIDAY HOURS OF OPERATION

The RVAHJ Office in Elwood will be closed over the Christmas & New Year period from Friday 20 December 2019 – Wednesday 15 January 2020 inclusive;
And for Easter holidays from Friday 10 April 2020 – Tuesday 21 April 2020 inclusive.

CERTIFYING AHPRA COPIES

AHPRA is the Australia Health Practitioner Regulation Agency - the body responsible for regulating the health professions across Australia. As a Hon. Justice, you may be called upon to certify true copies of documents which go to them. Some certified copies were being returned by AHPRA in Victoria because they did not meet the wording required by the AHPRA guidelines. Research by the Association revealed that the wording used in the AHPRA guidelines was modelled on the NSW certification approach and was not consistent with the new Victorian legislation. After an approach to AHPRA (by Paul, our President), AHPRA agreed to accept the Victorian wording "Certified to be a true copy of the original seen by me." Pictures should be endorsed with "I certify that the photograph is a true likeness of the individual presenting the document for certification." A short training video on this subject has been produced and is available on the RVAHJ web page. Thanks to Joe de Souza JP from Springvale DSS who raised the issue.



Australian Health Practitioner
Regulation Agency

Document Signing Station Statistics

DSS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year Total
Altona Library	59	96	131	267		100	165	112	116				1,046
Altona RSL	26	96	251	254		124	141	98	134				1,124
Bacous Marsh	54	42	79	185	55	58	104	29					616
Bairrat	3823	3390	2833	3452	3194	3023	5643						26,358
Benalla	0	155	104	49	49	49	107	79	99				691
Bendigo	837	862	1159	1176	821	948	1111	1053	1164				9,127
Boroondara	0	460	316	490	261	378	414	560	251				3,130
Box Hill	0	4756	6062	2930	4523	3531	4771						26,572
Bright	19	27	1	43	24	11							125
Broadmeadows		1780	1328	1428	1662		1693	2574					10,467
Caroline Springs	1143	850	1159	707	1105	1606							6,576
Camus Downs	399	385	305	509	378	351	637	384					3,358
Caunfield													0
Colo	253	289	224	176	228	177	327						1,674
Corryong	29	66	106	23	164	24	15	4	14				444
Cowes (NEW)													0
Craigieburn	1383	1228	876	1038									4,535
Cranbourne	1862	3729	3074	3468	2896	2826	4347	3977					26,268
Dandenong	4321	5361	4179	3823	4368	4025	6629	4560	4274				41,540
Drysdale	1	26	31	17	39	18	44	30	32				237
Epping	1564	1517	1471	1783	1752	1197	2120	1791	1706				14,901
Family Court	1970	2054	1909	2306	3889	2019	3322	2980	2488				22,917
Fawkner	963		2390		1853		1878	2005					8,889
Flemington	0	15	15	32			41	13	49				165
Footscray	2262	2209	2624	2389	2898	2187	3368	2630	2483				23,271
Frankston	3153	3961	3440	3237	4087	3290	5196	4396	3809				34,069
Geelong	1839	1951	1311	1780	1387	1804	1962						12,034
Glen Waverley													0
Hamilton	98	70	47	59	80	42	43	79	70				588
Heathcote	186	73			124	42	144	86					657
Hockham	76	46	107	250	91	100	121	111	99				903
Laverton Hub	20	32	72	39	0	209	32	24	31				459
Mansfield	110	95	39	52	48	54	58	62	51				549
Melbourne West	1516	1691	1579	1407	1821	1501	2148	1861					13,495
Mercy - Auchen Health	829	1037	928	552	1012		1559	2599	1017				9,333
Merrids	456	529	321	606	31	422	21	624	630				3,640
Midura	1427	1530	1943	1782	1679	1390		1903	1424				13,088
Moonee Ponds	223	2156		1427	1454	1898	2048	1496	1202				11,982
Morrington	225	446	152	262	362	173	294	415	330				2,648
Moree		335		292	335	390							1,352
Myrtleford		0	16	5	62	28							111
Northcote	118	308	148	218	83	70	408	280	232				1,865
Oakleigh	0	0	4814		1276	1318	1634						9,042
Pakenham	546	746	976	754	859	116	897	1383	775				7,052
Preston	480	309	608	304	740	468	679	587	397				4,672
Probate Court	5105	5486	5714	5232	5346	4206	5722	5831	5506				48,548
Reservoir	250	171	220	232	231	207	117	225	163				1,816
Ringwood	263		473	204	402	299							1,721
RMH	1730	1421	1319	1409	1663	1283							8,813
Rosebud	258	289	273		153	278	273	505	230				2,269
Sale			313	215	358	251							1,137
Springvale	4630	5613		5567	6515	5218	8179	8043	6789				50,554
Sunbury	0	0	0	0	0	0	0	0	2472				2,472
Traalgon	0	0	0	0	0	2463							2,463
Wangaratta	489	581	476	372	297	717							2,932
Wangaratta Library	192	87	123	142	95	201							840
Warragul	1647	1407	1364	1388	1637	1515	2024	1821	1316				14,128
Warrambod	449	382	535	358	564	448	518						3,260
Wendee	4189	4466	4773	5079	4758	4714	6287	5267	5617				45,149
Williamstown	98	821	323	485		461	783	276					3,027
Wodonga	582	823	975	674	690	844	1216	784	741				7,329
Wyndham North	988	1386	975	1326	1407	1590	2348	1590	1796				13,374
Wonthaggi	859	711	587	585	768	736	1183	687	736				6,860
Monthly Total	53,845	67,801	66,764	62,835	70,484	61,393	82,759	63,826	48,111	0	0	0	576,818



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ENJOY THE BENEFITS OF MEMBERSHIP



2020 RVAHJ Fees Due 1 Jan

- Branch Meetings
- Fellowship
- Peer Support
- Advocacy
- Representation
- Training
- Public Relations
- Custodes
- Facebook
- Web Site



REMINDER: 1 JAN 2020

The new Statutory Declaration format prescribed under the Oaths and Affirmations Act comes into effect from 1 January 2020. From that date, old format Stat Decs will no longer be valid and may be declined by authorities.

Organisations with their own Stat Dec form will need to have updated to the new structure from 1 Jan 2020 to remain compliant with the Act.



Honorary Justice Office has a new Leader

We are very excited to welcome Amanda Everton, newly appointed Manager of the Honorary Justice Office. Amanda comes to this key role with a wealth of experience in Volunteering, having previously worked as Manager of Volunteer Services at Australian Volunteers International and also as Manager of Professional Development and Events at Volunteering Victoria. She has already made some great leaps forward by driving the recruitment of new JPs at Hobson's Bay, Dandenong, Melton and Wyndham. What a great way to start off in the role, by tackling one of the biggest issues we face!

Welcome Amanda

WELCOME!

The Association Executive, Board and all our members look forward to working with Amanda to improve Honorary Justice conditions for the community and also for our Justices.

Pictured right: Amanda Everton



Meeting our Chief Patron - the Governor

Pictured above, Her Excellency the Honourable Linda Dessau AC, Governor of Victoria, meeting with Vice President Rod Lavin JP (left) and President Paul Mracek JP FRVAHJ (right).

The recently elected RVAHJ President and Vice President were made very welcome at their visit to Government House to meet our Chief Patron, Her Excellency the Honourable Linda Dessau AC, Governor of Victoria.

Rod and Paul updated the Governor on the work of the RVAHJ and on the countless hours of volunteer service provided by JPs and BJs across Victoria every year. They also described to the Governor the RVAHJ's priorities for 2020.

The Governor asked that her best wishes be sent to the executive and members of the Association.



GOVERNOR OF VICTORIA



WWW.FINDAJP.COM.AU

A free community service by RVAHJ

A New Way to Find A JP

The challenge for any member of the general public trying to find their local, available JP, starts with knowing where to look. We've done something about that by setting up a new web address called:

www.findajp.com.au

This new address takes people to a web site where they can find out about JP services, learn how the witnessing process works and let's them search for their local JP.

Today, the site only has Association JPs. We hope to extend it to include all JPs across the State as soon we are able, and have commenced some talks to see if it might become a national service.

Do You Facebook? WE DO!

facebook.com/honoraryjustices



Springvale JP helps nab illegal immigrant

Springvale DSS volunteer Carolyn Dickinson JP was on duty when four males entered the JP section requesting to have some paperwork certified and witnessed. Only one of the group spoke English. Carolyn had concerns about the documents (including an out of date passport) and referred the situation to Police. This resulted in a male being detained/taken into custody in light of his expired visa. A job well done and a reminder that we need to be alert but not alarmed.



We are pleased to welcome the following new members to the RVAHJ team:

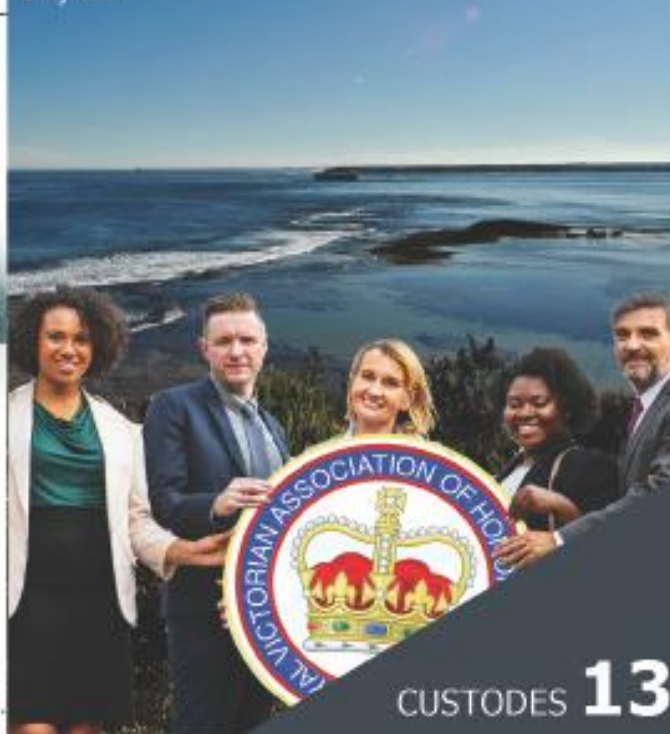
Leonard Barry JP
Scott Dando JP
Gregory Menzies JP
Evangelos Paskalidis JP
Alan Rosser JP

MARIBYRNONG
HAMPTON PARK
MULGRAVE
OAKLEIGH
MURCHISON



We are looking for some **major** fundraising ideas. Sponsorships, Grants, A Philanthropist, A Rich Uncle? Maybe you know someone or have some ideas? Please email pres@rvahj.org.au, or call the office.

Our team are pictured here at a significant Victorian landmark. Do you know where they are?



OTHER QUITE INTERESTING STUFF

There is always a lot happening at the Association and in the Branches. Keeping up to speed with everything can be a real challenge. Here is a hodge-podge of really interesting news items.

RVAHJ Subs to increase - NOT!

We know that people are doing it tough. Cockies and other families in regional areas are suffering with the drought; pensioners are struggling to make ends meet and self funded retirees incomes are not coming in as much as they used to. At RVAHJ, all our costs are rising too.

We pay more now for everything - paper, printing, phone, electricity - just the same as every other family.

So we've had to tighten our belts, just like you have. But, understanding that many members are struggling, the Board has decided not to increase Membership fees this year. So we will keep trying to attract new members to share the load. Can you please encourage a new member?



new
RVAHJ REFERRAL PROGRAM
Refer a new member who joins the Association to WIN \$10 off your next year's membership!



A "new member" is someone who joins the Association for the first time or a returning member who has not subscribed for the previous three years. Offer limited to one referral per calendar year.



Branch Web Pages: A new way to engage the community

RVAHJ has 24 branches throughout Victoria and to provide easy access for Honorary Justices services for the community, as well as an effective way to communicate with members, a standard branch web page has been developed for use by all branches.

Each Branch page is fully customisable for your own local details and you can link directly to it for media and promotions. It's a great way to:

- Connect with your local community
- Attract new members
- Promote your services

Login details for each Branch will be sent out shortly. If your Branch are keen to get started sooner, please appoint a web page manager and have them reach out to our team email social@rvahj.org.au

AUSTRALASIAN COUNCIL OF JUSTICES' ASSOCIATIONS

The ACJA, the peak body of Justices of the Peace Associations within Australia and New Zealand held their Annual Conference in Melbourne on 19 October, hosted by the RVAHJ. Special thanks to Board members Glenda Frost JP, Nick O'Connell JP, Norman Wittingslow JP & Cathy Owens JP who organised this terrific event.



Review Your Knowledge: Affidavits

Here is a short, multiple choice test sheet to help you review your knowledge about Affidavits.

	Question	Your best answer	<input checked="" type="checkbox"/>
1	An Affidavit is....	<input type="checkbox"/> A The same as a Stat Dec <input type="checkbox"/> B A document best prepared by lawyers <input type="checkbox"/> C A written statement used as evidence in a Court <input type="checkbox"/> D An unsworn legal statement	
2	What is the penalty for a person who intentionally makes a false statement in an affidavit?	<input type="checkbox"/> A No penalty <input type="checkbox"/> B Perjury. Level 4 imprisonment (15 years maximum) <input type="checkbox"/> C Treason. Maximum life sentence <input type="checkbox"/> D Maximum 12 months in prison	
3	When you take an Affidavit, you are verifying the truth of the information in it. Is this correct?	<input type="checkbox"/> A No. You are only saying it was signed in your presence <input type="checkbox"/> B Yes. <input type="checkbox"/> C Yes. But only if you know the deponent <input type="checkbox"/> D Not until you put your stamp on it	
4	There is a standard charge for witnessing an Affidavit in Victoria?	<input type="checkbox"/> A Yes. The maximum charge is \$120 <input type="checkbox"/> B Yes. The standard fee is \$63 <input type="checkbox"/> C Yes. The standard fee is \$8/page <input type="checkbox"/> D No. There is no charge	
5	To take an Affidavit, before completing the jurat, you must see the deponent...	<input type="checkbox"/> A Sign each page <input type="checkbox"/> B Sign or initial any alteration <input type="checkbox"/> C Take an oath or make an affirmation <input type="checkbox"/> D All of the above	
6	The authorised affidavit taker before whom an affidavit is sworn or affirmed must complete the jurat and.....	<input type="checkbox"/> A Sign each page <input type="checkbox"/> B Sign or initial any alteration <input type="checkbox"/> C Administer the oath or affirmation <input type="checkbox"/> D All of the above	

Review Your Knowledge: Affidavits (Page 2)

Here is the second page of multiple choice questions to help you review your knowledge about Affidavits

	Question	Your best answer	<input checked="" type="checkbox"/>
7	If the affidavit refers to a document, you must....	<input type="checkbox"/> A Ignore it <input type="checkbox"/> B Sign a certificate attached to the document identifying it as an exhibit <input type="checkbox"/> C Attach it to the back of the affidavit <input type="checkbox"/> D Certify it as a true copy	
8	If it appears to you that the deponent is illiterate, blind or has a cognitive impairment, you must....	<input type="checkbox"/> A Not take the affidavit <input type="checkbox"/> B Only take the affidavit if you know the person making it <input type="checkbox"/> C Help them write their signature <input type="checkbox"/> D Certify in or below the jurat that you read the affidavit to the deponent	
9	A deponent under the age of 14 years may still may still swear or affirm an affidavit if you are satisfied that....	<input type="checkbox"/> A He or she understands the nature of the oath/affirmation <input type="checkbox"/> B He or she understands the contents of the affidavit <input type="checkbox"/> C Children under 14 cannot make an affidavit <input type="checkbox"/> D Both A and B above	
10	Persons authorised as affidavit takers are:	<input type="checkbox"/> A Anyone authorised to certify true copies or witness stat decs <input type="checkbox"/> B Only Police or Courts <input type="checkbox"/> C Chemists, Public Servants, Doctors and other professionals <input type="checkbox"/> D Specifically listed in the Oaths and Affirmations Act 2018	
SCORE:			

I Love Being a J.P.



Early Bird 2020 RVAHJ Merchandise

We are developing a new range of classic RVAHJ merchandise for you. Most of it will be available on our web site from early in 2020. It features hats, caps, shirts, ladies tops, polo shirts, scarves, bandanas, coffee mugs, drink coasters and tote bags all in the new RVAHJ colour scheme and featuring our terrific and recognisable logo. Here, just in time for Christmas, is a small selection of the more popular items:



Personalised Business Card Front

RVAHJ DeLuxe Business Cards

Quantity: 250
Size: 91 x 55mm
Deluxe Matte Finish
Optional Reverse Side
Price: \$35.00
Postage: \$10.00



Standard Business Card Back



Optional Business Card Back



RVAHJ Cafe Latte Mug

Height: 95mm
Top Diameter: 88mm
Bottom Diameter: 60mm
Material: Ceramic
Price: \$27.50
Postage: \$10.95



Single Drink Coaster



Set of 4 Drink Coasters

RVAHJ Drink Coasters

Diameter: 90mm
Single Price: \$18.00
Set of 4 Price: \$35.00
Postage: \$6.95

By post:	Attn: Cathy Owens PO Box 317 ELWOOD 3184		
By fax:	Fax: (03) 9525 7765 E-mail: ad.officer.rvahj@gmail.com		
RVAHJ Merchandise Order			
Deluxe Business Cards (Qty 250)		<input type="checkbox"/> JP	<input type="checkbox"/> BJ
NAME:		eMail:	
Home/Work Phone:		Mobile Phone:	
<input type="checkbox"/> Standard Back		<input type="checkbox"/> Optional Back	Comments:
Cafe Latte Mug Qty:			
Single Drink Coaster Qty:		Set of 4 Drink Coasters Qty:	
Payment accepted by Credit card/cheque/money order/direct deposit BSB: 633-000 Acct no. 160973715			
Credit card details			
Card type - <u>Visa</u> or <u>Mastercard</u> only (No payments by phone):			
Credit card number:			
Expiry date:			
Cardholder's name:			
Cardholder's signature			
Your postal address (for delivery)			
Name:			
Street Address / PO Box:			
Suburb / Town:			
Postcode:			
Contact Ph:			eMail:

NOTICE OF THE ANNUAL GENERAL MEETING OF MEMBERS 2020

Notice is hereby given that the Annual General Meeting of Members for 2020 will be held on Thursday, 28 May 2020 at 7.30 pm at 53 Broadway, Elwood 3184.

Business

- (1) To confirm the minutes of the 109th Annual General Meeting held on Thursday, 30 May 2019
- (2) To consider and, if thought fit, adopt the Annual Report of the Board
- (3) To consider and, if thought fit, adopt the Balance Sheet and Statement of Income and Expenditure for the year ended December 31, 2019.
- (4) To appoint an Auditor for the ensuing year
- (5) To consider any Special Resolutions

The closing date for receipt of Special Resolutions to be placed on the Agenda for this meeting will be 4.00 pm on Friday, 31 January 2020.

Proxies

Members may appoint a proxy to act on their behalf at the AGM to attend and to exercise all rights and to discharge all duties, which that Member might have. A proxy must be a member of the Association. Notification, in the approved form, must be received by the Administration Officer at least 48 hours prior to the scheduled commencement of the meeting. Proxy forms are available from the office.

Royal Victorian Association of Honorary Justices

CHIEF PATRON

Her Excellency the Honourable Linda Dessau AC, Governor of Victoria

PATRON

The Right Hon. The Lord Mayor of Melbourne Sally Capp

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EDITORIAL POLICY

The official journal of the Royal Victorian Association of Honorary Justices has appeared in various formats since 1910. As is practice in publications, the current Custodes does not necessarily represent the views of the RVAHJ since it encourages contributions from a wide cross-section of members and beyond. The editor reserves the right to edit any material. Submission of any material constitutes permission to edit and publish any material. Articles and letters are most welcome, but are subject to the discretion of the editor.

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CUSTODES DEADLINES

Issue 1 - March 1 | Issue 2 - July 1 | Issue 3 - November 1



Royal Victorian Association of Honorary Justices

Independent, Trusted, Respected