



Royal Victorian Association of Honorary Justices

RVAHJ e-news

September 2014 Edition No. 53

In this e-news: **Honorary Justice Act 2014 – Retired Justice applications**
 New Document Signing Centre for Altona Meadows
 Document Witnessing Training – RMH, Parkville

Honorary Justice Act 2014 – Retired Justice applications

Recent information circulated by the Department of Justice indicated that a form to apply for retired status would be available on their website as from 1 September 2014.

Unfortunately, there has been a delay in preparing the documentation and it is not yet available.

We have been advised that, as there is a time-limit for making application, a letter of request should be forwarded as soon as practicable to the Honorary Justice Office, GPO Box 4349, Melbourne, 3000. The application will be deemed to have been received from the date of receipt of the letter. The necessary form will be forwarded for completion when it is available.

New Document Signing Centre for Altona Meadows

Are you living in the Western Suburbs of Melbourne and would like to volunteer some of your time at a Document Signing Centre?

On October 1st 2014, a centre will be opened at Altona Meadows Library which is based at Altona Central Shopping Centre.

JPs have been invited to come along to the library at a date [yet to be fixed] to inspect the premises and meet the staff.

Volunteer JPs are also needed at Altona Veterans RSL.

If you would like to be involved, please contact Loretta Cormack ph: 93158278 or 0401312395 or email lorettacormack1@hotmail.com

Document Signing Centres in need of more volunteers

Since the establishment of Document Signing Centres across Victoria, we have continued to receive requests for more helpers. The statistics show that more and more members of the public are utilising these facilities in preference to making appointments with individual Justices.

For Honorary Justices, these centres have also been beneficial, as it allows them to perform their duties in a safe environment and on a planned schedule.

Rosters are organised at a local level to suit local needs. Many have available times outside normal business hours.

If you would like further information, please contact the office - admin@rvahj.org.au or (03) 9525 7099.

Document Witnessing Training – RMH, Parkville

Are you up-to-date with current methods of document witnessing? Do you have questions about how to handle certain documents? Why not come along to our Document Witnessing training day?

Where: Charles La Trobe Theatre, Royal Melbourne Hospital, Parkville
(Cnr. Grattan St & Royal Pde)

When: Saturday, 11 October 2014
9.00am – 3.00pm approx. (Registration from 8.45am)

Cost: Free for RVAHJ members

RSVP: Friday, 3 October 2014

This is a great opportunity to update and refresh your knowledge and understanding of witnessing all forms of documentation.

If interested in attending, please contact the office by phone or e-mail.

**RVAHJ e-news is produced as a member service by the
Royal Victorian Association of Honorary Justices**